

**EMAILS TO APPLICANT**

**From:** Catlyn, Lucy  
**Sent:** 17 January 2019 10:22  
**To:** [REDACTED]

**Subject:** RE: Blue Ocean 53 Clare Road Stanwell

Dear Mr Arora

I have just received a telephone call from [REDACTED] – he has told me that he is a friend of yours and has asked if I can help him so he can help you.

Please do not ask people to ring up on your behalf in respect of this matter. You have been advised numerous times now that you need to appoint a licensing Solicitor if you do not understand.

I have attached some guidance and some solicitors you could contact (but you should do your own research as to who you instruct). Should you appoint a solicitor who has no licensing experience we will not enter into back and forth communication as to why application forms are wrong, so **you should ensure you appoint a licensing solicitor with experience.**

Kind regards

**Lucy Catlyn**  
**Licensing Enforcement Officer**  
**Environmental Health and Licensing**

Spelthorne Borough Council, Council Offices, Knowle Green, Staines-upon-Thames  
TW18 1XB

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**From:** Catlyn, Lucy  
**Sent:** 16 January 2019 14:55  
**To:** [REDACTED]

**Subject:** RE: Blue Ocean 53 Clare Road Stanwell

Dear Mr Arora

I write further to your submission of the TEN and Premises Licence applications. I note you have not paid for the new premises licence application.

Unfortunately there are numerous errors in both of the applications you have submitted and as such they are both **rejected**. **I am unable to advise further.**

As I advised on the telephone we are unable to help complete application forms and I must empathise to you again that you should consider appointing a Licensing Solicitor.

Please let me know if you want me to post these back to you. Otherwise they will be securely shredded.

**I reiterate that you have no authorisation or licence to sell alcohol at 53 Clare Road Stanwell.**

I have copied in Surrey Police so that they are aware of the situation

Kind regards  
Lucy

**Lucy Catlyn  
Licensing Enforcement Officer  
Environmental Health and Licensing**

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**From:** Catlyn, Lucy

**Sent:** 15 January 2019 16:17

**To:** [REDACTED]

**Subject:** Blue Ocean 53 Clare Road Stanwell

Hi Mr Arora

Thank you for your time on the telephone.

As I explained as your company Blue Ocean (Int) Ltd dissolved more than 28 days ago (13 November 2018) unfortunately your premises licence has **lapsed and you are no longer able to sell alcohol.**

As advised you must **immediately** remove all alcohol from the shop where the public can enter. I appreciate that this will be a lot for you to do however I must stress that this must be done (you will have to close your shop if you do not have staff to remove this immediately and then reopen when the shelves are clear of alcohol). I must remind you that it is an offence to expose alcohol for sale without an authorisation under section 136 of the Licensing Act 2003. Obviously it is an offence to also sell.

In a further call just now you asked if you could cover a fridge up on the shop floor. I must reiterate to you that **all alcohol must be removed from the shop floor.**

I would recommend that you apply for a **new premises licence** as early as possible to minimise downtime. As I mentioned you will need to advertise your application in a local newspaper circulating where the shop is located and you will also need to advertise the application on the front of the premises by a notice.

<https://www.spelthorne.gov.uk/article/2483/Premises-Licences>

In the meantime, you could apply for a Temporary Event Notice (TEN) but providing this is granted you will not be able to sell alcohol until Wednesday next week – so any application should be from 23-29 January 2019. You cannot have another TEN until 31 January 2019 and in this time where you have the 24 break all of the alcohol must be removed from the shelves. <https://www.spelthorne.gov.uk/ten> (click on the top link saying ‘temporary event notice application form’)

**I would strongly recommend you seek legal advice.**

best wishes  
Lucy

**Lucy Catlyn**  
**Licensing Enforcement Officer**  
**Environmental Health and Licensing**

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TW18 1XB



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